

BRAZOS ISD SPECIAL BOARD MEETING MINUTES (Official)  
July 16, 2014

1. The Brazos ISD Board of Trustees held a special meeting on Wednesday, June 18, 2014, in the Brazos Central Administration Board room. President Matt Demny called the meeting to order at 7:00 PM, and declared a quorum. Other members present included Myles Marek, Wayne Jetelina, Brian T. Demny, Mark A. Fernandez and Christopher R. Nanez. Board member, Felix Martinez II, was absent.

1.1 Christopher R. Nanez led the pledge to the flag of the United States of America.

1.2 Christopher R. Nanez gave the invocation.

1.3 A moment of silence was held for bus driver, David Bagley.

2. **Open Forum:** No one signed up to speak as allowed by policy BED public participation or for student related issues as per HB 1226.

3. **Approval of Minutes:** Christopher R. Nanez moved with a second by Brian T. Demny to approve the minutes of the special meeting on June 18, 2014 and the regular meeting on June 18, 2014 and the special meeting on July 2, 2014. The motion carried unanimously. President Matt Demny stated the board members had a corrected copy of the minutes for the regular meeting on June 18, 2014 with a correction made to agenda item 8.2 where the words “in closed session” were removed prior to the board meeting.

4. **Business Office:**

4.1. Wayne Jetelina moved with a second by Christopher R. Nanez to approve payment of the bills. The motion carried unanimously.

4.2. – 4.6. The board reviewed current financial statements, current tax collection report, current bank reconciliation and balances, and utility cost comparison.

5. **Presentation and Discussion Only:**

5.1. The board was reminded of the special meeting on Tuesday, July 29, 2014 at 6:00 PM in the board room for board training with Diana Freeman from TASB.

5.2. The board was presented an update from Gene Terry of facilities Sources by Superintendent Earl Jarrett on the accessibility improvements project at the Brazos Athletic Facilities.

5.3. Superintendent Earl Jarrett gave an update on Prairie Harbor Alternative School. They have 19 students enrolled at this time and should have 20 by the end of next week. They are continuing to recruit and retain employees in the effort to increase their case load. Of the 19 students there, 6 of them are Special Ed.

**5.4.** Superintendent, Earl Jarrett, informed the board that everyone in the office has been working on the Employee Handbook. He stated that as we review and clarify procedures to prepare for the upcoming school year we will have to make some adjustments. We will provide you with an update at that time.

**6. Action Items:**

**6.1. Consideration and action on West 10 Regional Day School Program for the Deaf Shared Services Arrangement (SSA) Agreement:** Christopher R. Nanez moved with a second by Myles Marek to approve the Deaf Shared Services Arrangement (SSA) agreement with the West 10 Regional Day School for the Deaf. The motion carried unanimously.

**6.2. Consideration and approval to grant superintendent, Earl Jarrett, the authority to hire contract employees that must be hired between the date of the July 16 Regular Meeting the beginning of the 2014-2015 school year.:**

Myles Marek moved with a second by Christopher R. Nanez to grant Superintendent, Earl Jarrett, the authority to hire contract employees between the dates of July 16, 2014 regular board meeting and by the August 20, 2014 date. The motion carried unanimously.

**6.3. Consideration and action to adopt the 2014-105 Brazos ISD Student Code of Conduct:**

Brazos High School Principal, Dr. Jonathon Szymanski prepared the 2014-2015 Student Code of Conduct and presented it to the board.

Brian T. Demny moved with a second by Wayne Jetelina to approve the 2014-2015 Student Code of Conduct as presented. The motion carried unanimously.

**6.4. Consider and approve TASBO Management Review:**

Wayne Jetelina moved with a second by Christopher R. Nanez to approve the proposal in the amount of \$3,900 for a TASBO Management Review. The motion carried unanimously.

**6.5. Consideration and action to schedule budget workshop:**

Christopher R. Nanez moved with a second by Wayne Jetelina to approve a budget workshop for Thursday, August 7, 2014 at 6:30 PM. The motion carried unanimously.

**6.6. Consideration and action to schedule a public meeting on proposed budget and tax rate:**

Myles Marek moved with a second by Brian T. Demny to set a public meeting on the proposed budget and tax rate at 6:30 PM, August 20, 2014 prior the regular board meeting at 7:00 PM. The motion carried unanimously.

**7. Executive Session:** President Matt Demny closed the meeting for executive session as allowed by Texas Government Code Sections 551.071-551.084, inclusive at 8:09 PM, July 16, 2014.

**8. Open Session: Take appropriate action resulting from closed session:** President Matt Demny opened the meeting at 8:57 PM, July 16, 2014 and certified that there was no variance from the posted agenda in executive session.

**7.1.** Mark A. Fernandez moved with a second by Wayne Jetelina to hire Beatrice Hudson as the diagnostician, subject to assignment, for the 2014-2015 school year. The motion carried unanimously.

**9. Discussion of Future Agenda Items:**

Superintendent Earl Jarrett would like to investigate the possibility of joining the Wharton ISD Special Education Coop.

**10. Adjournment:** After having completed all agenda items, President Matt Demny adjourned the meeting at 8:58 PM, July 16, 2014.